



PLAN
THE
FUTURE
WITH
US. >>>

**INSTALLATION CO-ORDINATOR
(ENGLISH + GERMAN)**

Installation Co-ordinator (English + German knowledge)

The Specifics:

Team: BT Global Services, Installation and Ordering
Work schedule: Normal working hours
Work location: Debrecen, Hungary

As a Delivery Manager, you'll be in charge of:

- taking end to end responsibility for service orders throughout their delivery life cycle
- coordinating internet access, router installations, phone numbers for global customers in Germany
- doing regular customer communication and maintaining a good relationship with the customer's local contacts
- monitoring and managing the service order's workflow within the agreed deadlines
- maintaining a clean inventory of all systems until services are delivered
- communicating with all involved internal and external parties via our communication tools, e-mail, Skype and phone

We'll also need to see these in your CV:

Soft skills:

- Ability to meet the customers' needs in line with the business requirements
- Focusing on the objectives and the required outcomes of the processes during delivering a service
- Working with a cooperative and positive attitude in a group settings to achieve common goals
- Acting in advance of a future situation, e.g. making things happen, putting energy to solve the situation
- Good time and task management
- Good problem-solving

Professional skills:

- Work experience at a multinational company is an advantage
- Work experience in the field of telecommunication is an advantage

Language skills:

- **Fluent English and German**



BT (British Telecommunications)
The most established telecommunications company in the world.